



Government of West Bengal
Department of Agricultural Marketing
SUFAL BANGLA
Project Management Unit
2nd Floor, Uttarapan Civic Centre
Maniktala, Kolkata - 700 054

No. : _____

Date : _____

NIT NO.- PD/PMU/SB/05/2018-19

21/06/2018

Notice Inviting Tender for supply of Jute Bags

Tender in sealed cover are invited from bona fide manufactures or dealers for supplying of 880 no. (Eight Hundred Eighty Only) of jute bags for distribution among the trainees of Training-cum-Workshop and Kits distribution Programme on " Low Cost Preservation/Processing Techniques of cereals, pulses, fruits & vegetables" to be held at 22 different fruit processing training centres of Directorate of Agricultural Marketing, Govt. of West Bengal. The specifications of required item are given below:

Sl. No.	Name of the Item	Specifications	No. of Unit	Maximum procurement value	Earnest money
1	Jute Bag	Colour: Natural Pattern: Rope Handle Size: L 30" X H 24" X W 12" Jute Quality : 13 X 13, Laminated Handle-Jute made body round, Zipper: 30" Indoor case separation. Each bag must be silkscreen printed with print area of 100 sq. inches. Text and logo for print will be provided with the Work/Supply Order	880	Rs. 2,64,000	2 % of the maximum procurement value

1. Last date and time for receipt of tender: 4.7.2018 up to 12.00 Noon
2. Date and time of opening of technical bids: 4.7.2018 at 12.30 PM
3. Date and time of opening of financial bids of the technically qualified bidders: 4.7.2018 at 01.30 PM


21/6/18

Instruction to the Bidders:

1. Technical evaluation of the jute bags: The evaluation of the technical bid will be done on the basis of the of the following aspects:

Sl. No.	Specifications	Full Marks	Marks obtained
1	Size: L 30" X H 24" X W 12" Volume: 8640 Inches ³ Jute Quality : 13 X 13, Laminated Handle-Jute made body round, Zipper: 30" Indoor case separation.	20	If the size and volume of the bag would be as per specification, the marks would be greater than 10, else less than 10
2	Quality of material	30	
3	Designing	30	
4	Strength	20	
Qualifying marks for technical bid is: 70			

2. Delivery points and no. of bags will be as per **Annexure-III**.
3. All intending bidders are requested to remain present at the time of technical bids **with a sample of this item** (from 12.00 noon to 3.00 pm).
4. All intending bidders have to submit technical bid along with 2% Earnest Money of the maximum procurement value, i.e. Rs. 5280/- in the form of a Demand Draft drawn in favour of the PROJECT DIRECTOR, SUFAL BANGLA payable at Kolkata. The DD should not be drawn before the date of publication of this notice.
5. The rate/rates have to be quoted in financial bid both in figure and in words. The rate will be inclusive of all transportation cost for delivery to the 22 different training centres as per **Annexure-III** and applicable taxes, if any.
6. All intending eligible suppliers may apply along with up to date Income Tax, GST, P.Tax clearance certificates, trade licence and credentials.
7. Selected bidder has to delivery all the bags as per **Annexure-III** within 1 (ONE) week from the date of issuance of Work/Supply Order.
8. The payments will be made by the respective consignee at the 22 different training centres after statutory deductions.
9. The undersigned reserves the right to accept or reject any or all the tender without assigning any reason thereof.
10. If any queries, the intending bidders are requested to contact to the office of the undersigned during Office Hours.


21/6/18

Request for Proposal

1. The Original of the technical Bid (Standard Format of Technical Bid is attached as Annexure-I) shall be placed inside a sealed envelope marked "**TECHNICAL BID**", "Name of the Assignment"(Supply of Jute Bags), "reference no."(NIT No.), "Name and address of the manufacturer/dealer" and with a note "**DO NOT OPEN UNTIL 12.30 PM OF 4.7.2018.**"
2. Similarly, the Original of the Financial Bid (Standard Format of Financial Bid is attached as Annexure-II) shall be placed inside a sealed envelope marked "**FINANCIAL BID**", "Name of the Assignment"(Supply of Jute Bags), "reference no."(NIT No.), " Name and address of the manufacturer/dealer" and with a note , "**DO NOT OPEN WITH THE TECHNICAL BID**" and "**DO NOT OPEN UNTIL 1.30 PM OF 4.7.2018**"
3. The sealed envelopes containing the Technical and Financial bids shall then be placed into another envelope and sealed. This outer envelope shall bear the submission address (SUFAL BANGLA PMU OFFICE), reference no. name of the assignment (Supply of jute bags), Bidder's name and address.
4. In case of failure to seal envelopes and markings as required, the SUFAL BANGLA PMU will assume no responsibility for misplacement, loss or premature opening of the Bid.
5. The tender must be sent to the Office of the PROJECT DIRECTOR, SUFAL BANGLA PMU,, 2nd FLOOR, UTTARAPAN CIVIC CENTRE, MANIKTALA, KOLKATA: 700054 and received by SUFAL BANGLA PMU no later than by 12.00 hours of 4.7.2018 or any extension to this deadline. Any tender or its modification received by the client after the deadline shall be declared late and rejected and promptly returned unopened.
6. The employer may extend the deadline for submission of bids by issuing and amendment to the Notice Inviting Tender.


PROJECT DIRECTOR

Technical Bid-Standard form

[All pages of the original Technical and Financial bid shall be initialled by the same authorised representative of the intending bidders who signs the bidding documents]

FORM-T1: TECHNICAL BID SUBMISSION LETTER.

[Location, Date]

To;
The Project Director
Project Management Unit.
Sufal Bangla
2nd Floor, Uttarapan Civic Center
Maniktala, Kolkata-700054.

Dear Sir,

We, the undersigned, offer for supplying of jute bags as per your terms and conditions in accordance with your NIT No.....We are hereby submitting our tender, which includes this Technical Bid and a Financial Bid sealed in a separate envelope.

We hereby declare that:

All the information and statements made in this bid are true and we accept that any misinterpretation or misrepresentation contained in this bid may be lead to our disqualification by the Client.

We meet the eligibility requirements and we confirm our understanding of our obligation to abide by the Government's laws in regard to fraud and corruption.

We undertake, if our bid is accepted and the work/supply order is given, to initiate the services related to the assignment no later than the date decided by the Client.

We understand that the Client is not bound to accept any bid that the Client receives.

We remain,
Yours sincerely,
Authorized signature {in full and initials}
Name and Title of Signatory:

Handwritten signature in black ink, followed by the date 21/5/18 written below it.

Financial Bid-Standard form

FORM-F1: FINANCIAL BID SUBMISSION LETTER.

[Location, Date]

To;
The Project Director
Project Management Unit.
Sufal Bangla
2nd Floor, Uttarapan Civic Center
Maniktala,Kolkata-700054.

Dear Sir,

We, the undersigned, offer for supplying of jute bags in accordance with your NIT No.....We are hereby submitting our tender, which includes this Financial Bid and a Technical Bid sealed in a separate envelope.

Our financial Bid is for the amount of Rs..... {Indicate the figure} (In words) as total cost of the jute bags, inclusive of all transportation cost for delivery to the 22 different training centers as per Annexure-III and applicable taxes.

We understand you are not bound to accept any Bid you receive.

We remain,
Yours sincerely,

A handwritten signature in black ink, followed by a horizontal line and the date '27/5/18' written below it.

Authorized Signatory {In full and initials}
Name and Title of Signatory:
In the capacity of
Address
E-mail

No. of Bags and the Points of Delivery

Sl. No.	Delivery point at the fruit processing centres of Directorate of Agricultural Marketing, Govt. of West Bengal at	No of Bags to be delivered
1.	Kalimpong	40
2.	Coochbehar	40
3.	Jalpaiguri	40
4.	Siliguri	40
5.	Balurghat	40
6.	Malda	40
7.	Berhampore	40
8.	Krishnagar	40
9.	Barasat	40
10.	Baruipur	40
11.	Howrah	40
12.	Chinsurah	40
13.	Purulia	40
14.	Bankura	40
15.	Suri	40
16.	Midnapore	40
17.	Jhargram	40
18.	Burdwan	40
19.	Durgapur	40
20.	Kolkata North	40
21.	Kolkata South	40
22.	Kolkata Central	40
	Total=	880

P. Chinn
21/5/18