



सत्यमेव जयते

Government of West Bengal

SUFAL BANGLA

Project Management Unit

2nd Floor, Uttarapan Civic Centre
Maniktala, Kolkata - 700 054

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No. 137/79/PSF/FPO/2016

Date : 04/03/2016

SECTION-1

Letter of Invitation

Notice Inviting Proposal No. PD/PMU/SB/14/2015-16

The Project Management Unit (PMU), Sufal Bangla, a RKVY supported direct marketing project under the Department of Agricultural Marketing, Government of West Bengal invites offer from registered Farmers Producers Organisation (FPO)s as (FPC)s or Consortium of FPCs experienced in similar nature of works preferably for procurement of fair average quality Jyoti potato in three districts of the state, e.g. Hooghly, Burdwan, Jalpaiguri, storage and subsequent supply of the same as and when required by the Project Management Unit (PMU), Sufal Bangla as Operator. The intending bidders (Operator) have to submit their detailed technical proposal and to quote operational costs involved at each stage of procurement and storage and their premium as detailed in Annexure I. The rate has to be quoted in financial proposal in accordance with the terms of reference in the format prescribed in the Request For Proposal (RFP). The format and related papers may be downloaded from the Website www.sufalbangla.in. Interested FPOs as (FPC)s or Consortium of FPCs may contact Project Management Unit of Sufal Bangla at Uttarapan Civic Centre, 2nd Floor, Maniktala, Kolkata - 700054 to obtain further information on any working day between 10-00 and 15-00 hours. The selection of FPO will be done on Credential and Cost basis. PMU, Sufal Bangla reserves the right to accept or reject any / all proposals without assigning any reason.

The intending bidders have to submit their technical as well as financial proposals for each separate districts mentioned above in separate envelopes.

The proposals should reach PMU, Sufal Bangla within 12-00 hours of 10/03/2016. Technical bids will be opened on 10/03/2016 at 1.00PM and financial bids of the technically qualified bidders will be open on the same day at 3.00 PM.

Delayed submission of proposals will not be accepted.

Project Director
Project Management Unit
Sufal Bangla

1. Eligible Bidders:

ENCLOSURES TO BE SUBMITTED ALONG WITH THE TECHNICAL PROPOSALS.

- (a) Photocopy of proof (CIN) regarding Registration of Organization under Registrar of Companies.
- (b) Photocopy of earlier work orders from any State Govt. or other bodies under State Govt. within last two years.
- (c) Photocopy of PAN No:
- (d) Audit copy of last Financial Year.
- (e) Technical proposal should be submitted along with an Earnest money amounting to Rs. 10000.00 (Rupees then thousand) only by a Bank Demand Draft in favour of PROJECT DIRECTOR, SUFAL BANGLA.
- (f) Copy of resolution of the Board of Directors declaring authorized Signatory on behalf of the FPO.

(N.B. Certificate for registration of VAT/ Sales Tax has to be submitted within 15(fifteen) days from the date of engagement of the selected Franchisee)

B. Request for Proposal (RFP)

Content of RFP

This set of RFP comprises the following documents:

PART I

- Section-1: Letter of Invitation
- Section-2: Instructions to FPOs
- Section 3. Technical Proposal - Standard Forms
- Section 4. Financial Proposal - Standard Forms
- Section 5. Terms and conditions.


4/13/16

Submission of Proposal

The Technical Proposals for three districts, Hooghly, Burdwan and Jalpaiguri shall be placed inside of three separate sealed envelopes marked "**TECHNICAL PROPOSAL**", "Name of the Assignment", "Name of the District", "reference number", "name and address of the FPO", and with a note, "**DO NOT OPEN UNTIL 1-00 PM of 10/03/2016**".

Similarly, the Financial Proposals for three districts, Hooghly, Burdwan and Jalpaiguri shall be placed inside of three separate sealed envelopes marked "**FINANCIAL PROPOSAL**", "name of the assignment", "Name of the District", "reference number", "name and address of the FPO", and with a note, "**DO NOT OPEN WITH THE TECHNICAL PROPOSAL.**"

The sealed envelopes containing the Technical and Financial Proposals shall then be placed into another envelope and sealed. This outer envelope shall bear the submission address, RFP reference number, the name of the assignment, the name of the District, FPO's name and the address, and shall be clearly marked "**DO NOT OPEN BEFORE 1-00 PM of 10/03/2016**"

In case of failure to seal the envelopes and markings as required, the Client will assume no responsibility for the misplacement, loss, or premature opening of the Proposal.

The Proposal or its modifications must be sent to the office of the Project Director, Project Management Unit, Sufal Bangla, 2nd floor, Uttarapan Civic Centre, Maniktala, Kolkata-700054 and received by the Client not later than by 12-00 hours of 10/03/2016 or any extension to this deadline. Any Proposal or its modification received by the Client after the deadline shall be declared late and rejected, and promptly returned unopened.

The Employer may extend the deadline for submission of bids by issuing an amendment to notice inviting proposals.



SECTION-3 Technical Proposal- Standard Forms

[All pages of the original Technical and Financial Proposal shall be initiated by the same authorized representative of the Consultant who signs the Proposal]

FORM - T1: TECHNICAL PROPOSAL SUBMISSION LETTER

[Location, Date]

To:

The Project Director
Project Management Unit.
Sufal Bangla
2nd Floor, Uttarapan Civic Centre
Maniktala, Kolkata- 700054

Dear Sir:

We, the undersigned, offer to be the operator for Procurement of fair average quality Potato in(Hooghly/Burdwan/ Jalpaiguri) district, storing at cold storages and supply of the same as and when required by PMU, Sufal Bangla as per your terms and conditions in accordance with your Request For Proposal No. **PD/PMU/SB/14/2015-16** .

We are hereby submitting our Proposal, which includes this Technical Proposal and a Financial Proposal sealed in a separate envelope for(Hooghly/Burdwan/ Jalpaiguri) district.

We hereby declare that:

All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the Client/Employer.

Our Proposal shall be valid and remain binding upon us for the period of 12 months after the deadline date for submission of proposal.

We meet the eligibility requirements as stated in ITB and we confirm our understanding of our obligation to abide by the Government's laws in regard to fraud and corruption.

Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the Services related to the assignment no later than the date decided by the Employer.

We understand that the Client is not bound to accept any Proposal that the Client receives.

We remain,

Yours sincerely,

Authorized Signature {In full and initials}:

Name and Title of Signatory:



Section-4: Financial Proposal - Standard Forms

Form F1: FINANCIAL PROPOSAL SUBMISSION FORM

[Location, Date]

To:

The Project Director
Project Management Unit.
Sufal Bangla
2nd Floor, Uttarapan Civic Centre
Maniktala, Kolkata- 700054

Dear Sir:

We, the undersigned, offer to be the operator for Procurement of fair average quality Potato in(Hooghly/Burdwan/ Jalpaiguri) district, storing at cold storages and supply of the same as and when required by PMU, Sufal Bangla as per your terms and conditions in accordance with your Request For Proposal No. **PD/PMU/SB/14/2015-16** .

We are hereby submitting our Proposal, which includes this Financial Proposal and a Technical Proposal sealed in a separate envelope for(Hooghly/Burdwan/ Jalpaiguri) district.

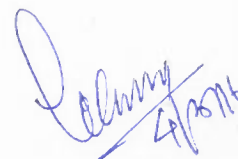
Our financial proposal on following operation costs are given below-

i)	Cost of Bag	: Rs. / Qntl.
ii)	Grading, assorting, bagging, sewing & weighing	: Rs. / Qntl.
iii)	Transportation (from field to cold Store with average distance of 10 Km)	: Rs. / Qntl.
iv)	Loading & Unloading	: Rs. / Qntl.
v)	Drying Charge	: Rs. / Qntl.
vi)	Loading & assorting charge	: Rs. / Qntl.
vii)	Transportation from cold store & unloading at selling point	: Rs. / Qntl/KM.
viii)	Loss due to shortage (shrinkage) & damage @ maximum of 8 % will be allowed. If loss is more than 8 % then it would be deducted from operation bill of Operator.	: Rs. / Qntl.
ix)	Premium to the Operator	: Rs. / Qntl.
	Total payable to operator	: Rs. Qntl.

We understand you are not bound to accept any Proposal you receive.

We remain,
Yours sincerely,

Authorized Signatory with Seal[In full and initials]
Name and Title of Signatory
In the capacity of
Address with E-mail



Section : 5
Terms and Conditions

The Project Management Unit of Sufal Bangla is hereinafter referred to as the "Party of the First Part", District Nodal Officer (DNO) of respective districts is hereinafter referred to as the "Party of the Second Part" and the Bidder hereinafter referred to as the "Party of the Other Part" in the following terms and conditions.

1. The Party of the Other Part (Operator) will procure the potato after necessary sorting & grading, make proper packaging, loading & unloading, transportation to Cold Storage, labeling & documentation of Potato bags & storing of Potato in Cold Storage.
2. The Party of the Second Part and The Party of the Other Part will jointly ensure the quality of the procured potato.
3. The Party of the Second Part will declare the procurement price of Potato (X) with approval of Director of Agricultural Marketing.
4. The Party of the Second Part will book necessary space for storing of Potato at any convenient Cold Storage.
5. The Party of the Second Part will make necessary payment to the farmers as per declared procurement price
6. The Party of the First Part will pay the actual operational costs and premium to the operator.
7. As per direction of the Party of the First Part, the Party of the Second Part will supply the stored potato periodically at desired location utilizing service of "Party of the Other Part".
8. The Party of the Other Part shall maintain a detailed account of procurement and storage properly and submit a statement on daily basis before the Party of the First Part and the Party of the Second Part.
9. The Party of the Other Part shall be held responsible for any loss and/or damage of the stock beyond maximum of 8 % due to shrinkage & wastage (8%). The amount above 8 % will be deducted from operation bill of Party of the Other Part.
10. Without prior written permission from the Party of the First Part any action beside this operation regarding Stock and sale of potato is strictly prohibited.
11. In case of any unauthorised sale or procurement or any other financial or marketing malpractice the Party of the First Part shall impose suitable penalty on the Party of the Other Part including termination of this agreement and final decision in this regard shall be taken by the The Party of the First Part.


Project Director
PMU/ Sufal Bangla