

**NOTICE INVITING QUOTATIONS**

Quotations in sealed covers are invited for the following work from Registered FPOs/FPCs having valid CIN or registration under Trust Act for **“Management of stalls of Agricultural Marketing Department in 2 days duration Block Level Krishi Melas’2017”**. Experience in similar kind of works is desirable. It will be received by the office of the undersigned and will be opened as per schedule stated below. Representative of willing FPOs/FPCs quoting rate may remain present at the time of opening.

01	<b>Name of work</b>	<p>Interior decoration, printing of posters, leaflets, facia etc. and management of a stall(s) provided for Agricultural Marketing Department at Block Krishi Mela-2017 ( Mati, Krishi, Udyan Palan, Matsya, Krsihi Bipanan, Samabay-O-Prani Sampad Mela) ” to be <b>held in 4(Four) Nos. of blocks of Raiganj Sub-Division under Uttar Dinajpur District in the month of January’2017.</b></p>
A.	<b>Interior Decoration &amp; Printing</b>	<p>Work consists with:</p> <ol style="list-style-type: none"> <li>1. Lining of a stall(s) with coloured jute-cloth appliques of ethnic look, Bamboo Basket with cloth lining, lamp shades brackets.</li> <li>2. Sunboard- Vinyl banner displays the programme title and name of the Department as well as logo and calligraphy of SUFAL BANGLA including logo of West Bengal State Agricultural Marketing Board and Paschimbanga Agri Marketing Corporation Ltd. There will be Sunboard-Vinyl, posters, leaflets, facia etc. with photographs to highlight Departmental schemes and activities.</li> <li>3. Printing of boards/flex etc.</li> </ol>
B.	<b>Selling, display and management in the stall</b>	<p>Work consists with::</p> <ol style="list-style-type: none"> <li>1. Sourcing, aggregation, sales, investment and fund management for sale of Produces.</li> <li>2. The selected FPO/FPC will be held responsible for assistance to the farmers’ groups in aggregation of produces, transportation, stall management, infrastructures and logistics like food and accommodation of the farmers, crates, weighing scales, transportation of unsold produces, packaging, over all administrative support and quality management.</li> <li>3. Selling and display of produce/ products</li> <li>4. Engagement of manpower to run the stall smoothly and daily stall management for 2 days including cleaning, dusting.</li> <li>5. To and fro transport of display materials and vehicle hiring for making various arrangements including packaging for the programme: <ol style="list-style-type: none"> <li>a)Aromatic Rice varieties: Tulaipanji, Gobindabhog, Kalonunia, Radhatilak etc.</li> <li>b)Black Rice</li> <li>c)Processed Agri Products: Jam, Jelly, Squash, Pickle etc.</li> <li>d)Exotic vegetables (without potato, onion, ginger and garlic)</li> <li>e)Mango Papad, Mushrooms etc.</li> <li>f) Pulse: Sonamung, Black Gram, Daler Bori etc.</li> </ol> </li> <li>6. Accommodation for stall attending farmers/FPO personnel</li> <li>7. Miscellaneous works as per direction.</li> <li>8. Dump and wastage of produce/products must be absorbed by the selected FPC/FPO.</li> </ol>


02	<b>Rate to be quoted</b>	Rate for the whole work must be quoted. Rates must be included all transportation charges and <b>rate should not be more than Rs.1, 12,000/- (One lakh twelve thousand) for 4 nos. Block Krishi Melas of Raiganj Sub-division.</b>
03	<b>Earnest Money</b>	Rs. 2000/- (Rupees Two Thousands Only) in the form of a Demand Draft in favour of Assistant Director of Agricultural Marketing(Admin.),Uttar Dinajpur payable at Karnajora must be submitted with the Quotation. The DD should not be drawn before the date of publication of this notice.
04	<b>Last date and time for receipt of Tender form</b>	30.12.2016(Friday) upto 12.00 noon
05	<b>Date and time for opening of tender</b>	30.12.2016(Friday) at 01.00pm

All intending eligible FPOs/FPCs must apply sufficiently ahead and produce up to date Income Tax, Sales tax and Professional tax clearance certificates along with their copies of Registration documents, PAN card, Bank A/C No.(copy of Bank pass book and/or a cancelled cheque may kindly be submitted) and credentials with their quotation. It is a desirable criteria that the selected Agency should preferably be associated with at least one artist with B.V.A. /B.F.A. (Qualification and consent of artist to be attached with quotation).

All particulars schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.

The intending tenderers may visit the website [www.sufalbangla.in](http://www.sufalbangla.in) and click "Gallery" section for getting an idea of the ethnic look we are looking for.

**The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**


  
 Assistant Director of Agricultural  
 Marketing (Administrative), Uttar Dinajpur

Memo No.1255/1(9)/Raiganj-Krishi Mela

Dated, Raiganj, the 22.12.16

Copy forwarded for favour of kind information and wide publicity to:

1. The Director of Agricultural Marketing, West Bengal, 4<sup>th</sup> Floor, KIT Building, Kolkata-73.
2. Project Director, Sufal Bangla PMU. He is requested to upload the NIT in [www.sufalbangla.in](http://www.sufalbangla.in)
3. The District Magistrate, Uttar Dinajpur.
4. The SDO, Islampur/Raiganj.
5. The Deputy Director of Agriculture (Admin.), Uttar Dinajpur.
6. The Deputy Director of Agricultural Marketing (Admin.), Northern Range, Club Road, Jalpaiguri.
7. The District Horticulture Officer, Uttar Dinajpur.
8. The DIO, NIC, Uttar Dinajpur. He is requested to upload the NIT in [www.uttardinajpur.gov.in](http://www.uttardinajpur.gov.in)
9. Office Notice Board.

  
 Assistant Director of Agricultural  
 Marketing (Administrative), Uttar Dinajpur