



No. : **PD/PMU/SB/09/2022-23**

**29/04/2022**

### NOTICE INVITING TENDER

Tenders in sealed covers are invited for the following work as per particulars given hereunder from Farmers Producers Company (FPC)s having experience of similar nature of works and engaged in managing SUFAL BANGLA stall(s) as Franchisee. It will be received by the office of the undersigned and will be opened as per schedule stated below.

01	<p><b>Name of work</b></p> <p><b>Selling, display and management of stall</b></p>	<p>Management, interior decoration and printing works of Sufal Bangla Stall (Size: 100 Sq Ft)(Approx.) of Agricultural Marketing Department, Govt. of West Bengal at <u>8<sup>th</sup> BENGAL MANGO MELA-2022</u> to be held at Handloom Hat, Janpath, New Delhi on and from 16<sup>th</sup> June to 15<sup>th</sup> July, 2022</p> <p>Work consists with::</p> <ol style="list-style-type: none"><li>1) Supervision, Human Resource, Transportation of agricultural produces from different collection centers to New Delhi including local transportation, Sale and display of agricultural produces at notified rate of Sufal Bangla, Loading-unloading of produces and products at different places, Arrangement for storing of the produces/products till the end of the Mela, Packaging, labeling, weighing etc. Proper Maintenance of account, billing as per standard and transparent procedure, Arrangement for food and lodging and to and fro transportation of engaged manpower of FPC, wage of engaged manpower to run the counter smoothly, stall management, cleaning, dusting etc. vehicle hiring for making various arrangements, The personnel must reach New Delhi at least 2 days before the day of inauguration with all produces and products, transportation of unsold products/produces, Display and sale of the following agricultural products of SUFAL BANGLA Brand under Paschimbanga Agri Marketing Corporation Ltd:<ol style="list-style-type: none"><li>i. Tulaipanji:</li><li>ii. Gobindabhog:</li><li>iii. Kalonunia:</li><li>iv. Honey</li><li>v. Mango Papad( Himsagar)</li><li>vi. Mango Papad( Gopabhog)</li><li>vii. Fruit Products</li><li>viii. Black Rice Black Rice and other agricultural produces (processed or unprocessed) as would be directed</li></ol></li><li>2) Procurement of sufficient no. of bags made of markin cloth as per direction for the consumers in New Delhi</li><li>3) The selected FPC has to collect products of PAMCL of SUFAL BANGLA brand at collection centre(s) as per direction of the authority, sell it at the Event through the PLU machines provided by SUFAL BANGLA maintaining GST norms, maintain accounts as per standard procedure. The FPC has to handover the unsold products at our Ranaghat Hub or as decided by the Authority. The selected FPC must have to obtain temporary GST registration at New Delhi and to strictly maintain GST norms at their own cost and has to deposit the tax as applicable. The FPC will be held responsible for any dislocation in statutory compliance.</li><li>4) The selected FPC has to deposit sale proceeds of all Sufal Bangla products in favour of PAMCL. Any shortfall of sale proceeds will have to be borne by the selected FPC. At the end of the Mela, a consolidated sale report along with a statement of sale proceeds deposited in favour of the PAMCL has to be submitted.</li></ol>
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	<b>Interior Decoration of Sufal Bangla Stall</b>	5) Documentation ( At least 5 different Photographs) 6) Miscellaneous expenditure, if any 7) Dump and wastage of produce/products must be absorbed by the FPC. Work consists with:: i) Lining of Stall area with coloured jute-cloth as directed, appliques of ethnic look, Bamboo basket with cloth lining etc. ii) Miscellaneous work, if any
	<b>Printing works</b>	Work consists with:: Panels/ artworks containing success stories and Departmental schemes, Printing of posters, vinyl banner, flex, leaflets (including distribution), sunboards etc. including fitting, fixing and complete in all respect.
02	<b>Rate to be quoted</b>	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and all applicable taxes including GST.
03	<b>Last date and time for submission of tender documents</b>	20/05/2022 upto 12.00 Noon
04	<b>Date and time for opening of tender</b>	20/05/2022 at 01.00 pm
05	<b>Estimated cost for the work</b>	Rs. 2,40,000/- (Rupees Two Lakh Forty Thousands Only)
06	<b>Earnest Money</b>	Rs. 4,800/- ( Rupees Four Thousands Eight Hundred Only) in the form of a Demand Draft drawn in favour of PROJECT DIRECTOR, SUFAL BANGLA payable at Kolkata. The DD should not be drawn before the date of publication of this notice.

- i) All intending eligible FPCs may apply in the prescribed format (Annexure-I) along with the following :
- A Demand Draft of Rs. 4,800/-
  - Up to date Income Tax
  - GST Certificate
  - Up to date Trade licence/ Certificate of enlistment,
  - PAN
  - Copy of CIN
  - Work Order(s) for managing Sufal Bangla store(s) and
  - Credentials of similar nature of works.
- ii) The rate has to be quoted in the bid both in figure and in words. The rate will be inclusive of all applicable taxes, if any.
- iii) All intending bidders may remain present at the time of opening of bids.
- iv) Selected FPC has to start work immediately after the date of issuance of Work and to complete the work within stipulated time.
- v) After the successful completion of the work, bills may be raised in duplicate in favour of the PROJECT DIRECTOR, SUFAL BANGLA. The payments will be made after statutory deductions.
- vi) All particulars schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.
- vii) The intending tenderers may visit the website [www.sufalbangla.in](http://www.sufalbangla.in) and click "Gallery" section for getting an idea of the work.
- viii) The selected FPC must have to obtain temporary GST registration at New Delhi and to strictly maintain GST norms at their own cost and has to deposit the tax as applicable. The FPC will be held responsible for any dislocation in statutory compliance. The FPC will be held responsible for any dislocation in statutory compliance.
- ix) The selected FPC has to carry printer fitted weighing scales from SUFAL BANGLA and all sales have to be managed through the weighing scales. The FPC has to submit a sales statement along with consolidated sales report generated from the scales.
- x) In case of any inadvertent typographical mistake in this document, the same will be treated so corrected as to conform to the prevailing provisions.
- The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**

  
Project Director,  
Sufal Bangla

[To be printed on the letterhead of the Applicant FPC]

To:  
Project Director,  
PMU, Sufal Bangla,  
2<sup>nd</sup> floor, Uttarapan Civic Centre, Maniktala,  
Kolkata- 700054

**Ref:** Your NIT No. PD/PMU/SB/09/2022-23, Date: 29.04.2022

Sir,  
We, the undersigned, would offer for doing the works in accordance with the terms and conditions as laid down in your NIT No. PD/PMU/SB/09/2022-23, Date: 29.04.2022

We would like to quote Rs. .... {Indicate the figure} (In words ..... ) as total cost of the works as per terms and conditions of your NIT under reference which is inclusive of transportation charges and all applicable taxes including GST.

We understand you are not bound to accept any Bid you receive.

We remain,  
Yours sincerely,

Authorized Signatory {In full and initials}  
Name and Title of Signatory:  
In the capacity of  
Address  
E-mail

  
29/4/22