



Government of West Bengal
Department of Agricultural Marketing
Paschimbanga Agri Marketing Corporation Limited
SUFAL BANGLA
Project Management Unit
2nd Floor, Uttarapan Civic Centre
Maniktala, Kolkata - 700 054

No. : _____

PD/PMU/SB/44/2021-22

Date : _____

16/03/2022

NOTICE INVITING QUOTATIONS

Quotations in sealed covers are invited for the following work as per particulars given hereunder from Farmers Producers Company (FPC)s having experience of similar nature of works and engaged in managing SUFAL BANGLA stall(s) as Franchisee. It will be received by the office of the undersigned and will be opened as per schedule stated below. Representative of willing FPCs quoting rate may remain present at the time of opening.

01	Name of work Selling, display and management of Sufal Bangla stall measuring 200 sq. ft. area Interior Decoration Printing works	Management, interior decoration and printing works for Sufal Bangla Stall of Agricultural Marketing Department, Govt. of West Bengal at "State Kreta Suraksha Mela, 2021-22" to be organised on and from 25 th to 27 st March, 2022 at Netaji Indoor Stadium, Kolkata by the Consumer Affairs Department, GOWB: Work consists with:: A) 1. Transportation, storage, sale, product management, investment and fund management. 2. Supervision, Human Resource, Arrangements for food, accommodation and to and fro transportation of engaged manpower, stall attending personnel of the FPC, over all administrative support and quality management. 3. The selected FPC has to arrange for sufficient quantity of products of Sufal Bangla Brand of Paschimbanga Agri Marketing Corporation Ltd. including rice varieties, dal varieties, bori, honey etc. throughout the Mela to cater all the potential customers in the event. 4. Transportation of produces/products of PAMCL of SUFAL BANGLA brand to the venue of the Fair including local transportation, display and sale of PAMCL Products under Sufal Bangla Brand, vehicle hiring for making various arrangements, loading-unloading, packaging, labelling, weighing as per direction, billing, accounting maintaining all statutory norms. 5. Infrastructures and logistics like carrying crates, weighing scales, transportation of unsold produces/product. 6. Managing display and selling of produce/ products at the prices declared by SUFAL BANGLA maintaining GST norms. The selected FPC will be held responsible for any dislocation of statutory norms 7. Engagement of sufficient manpower from the selected FPC to run the counters smoothly and daily stall management for the whole duration of the Fair including cleaning, dusting and packaging at the back-end 8. Documentation (At least 5 different photographs) by professional photographer 9. Miscellaneous works as per direction. B. Interior Decoration: Lining of the stall area with coloured jute-cloth appliques of ethnic look, Bamboo basket with cloth lining, lamp shades brackets. C. Printing works: Printing of posters, vinyl banner, flex, leaflets (including distribution), sunboards etc. including fitting, fixing and complete in all respect to highlight Departmental activities
02	Rate to be quoted	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and all applicable taxes including GST.
03	Last date and time for submission of tender documents	23.03.2022 upto 11.00 AM
04	Date and time for opening of tender	23.03.2022 at 11.30 AM
05	Estimated cost for the work	Rs. 50,000/- (Rupees Fifty Thousands Only)
06	Earnest Money	Rs. 1000/- (Rupees One Thousand Only) in the form of a Demand Draft drawn in favour of PROJECT DIRECTOR, SUFAL BANGLA payable at Kolkata. The DD should not be drawn before the date of publication of this notice.

[Handwritten signature]

- i) All intending eligible FPCs may apply in the prescribed format (Annexure-I) along with the following :
- A Demand Draft of Rs. 1,000/-
 - Upto date Income Tax
 - GST Certificate
 - Upto date Trade licence/ Certificate of enlistment,
 - PAN
 - Copy of CIN
 - Work Order(s) for managing Sufal Bangla store(s) and
 - Credentials of similar nature of works.
- ii) The rate has to be quoted in the bid both in figure and in words. The rate will be inclusive of all applicable taxes, if any.
- iii) All intending bidders may remain present at the time of opening of bids.
- iv) ALL extant COVID norms are to be maintained strictly.
- v) **There should be sufficient quantity of products of Sufal Bangla Brand of Paschimbanga Agri Marketing Corporation Ltd. including rice varieties, dal varieties, bori, honey etc. throughout the Mela to cater all the potential customers in the event.**
- vi) Selected FPC has to start work immediately after the date of issuance of Work and to complete the work within stipulated time.
- vii) The selected FPC may have to make payment for **Additional Requirements on hire basis for the stall as per direction of the PD, Sufal Bangla** to the Event Manger and will get it reimbursed on submission of Original Voucher(s).
- viii) After the successful completion of the work, bills may be raised in duplicate in favour of the PROJECT DIRECTOR, SUFAL BANGLA. The payments will be made after statutory deductions.
- ix) All particulars schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.
- x) The intending tenderers may visit the website www.sufalbangla.in and click "Gallery" section for getting an idea of the work.
- xi) The selected FPC must have to strictly maintain GST norms at their own cost and has to deposit the tax as applicable. The FPC will be held responsible for any dislocation in statutory compliance.
- xii) The selected FPC has to carry printer fitted weighing scales received from SUFAL BANGLA and all sales have to be managed through the weighing scales. The FPC has to submit a sales statement along with consolidated sales report generated from the scales.

The undersigned reserves the right to accept or reject any or all the tenders at any stage of selection without assigning any reason thereof.



**Project Director,
Sufal Bangla**

**Project Director
SUFAL BANGLA**

[To be printed on the letterhead of the Applicant FPC]

To:
Project Director,
PMU, Sufal Bangla,
2nd floor, Uttarapan Civic Centre, Maniktala,
Kolkata- 700054

Ref: NIQ No. PD/PMU/SB/44/2021-22, Date: 16.03.2022

Sir,

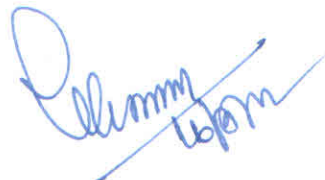
We, the undersigned, would offer for doing the works in accordance with the terms and conditions as laid down in your NIQ No. PD/PMU/SB/44/2021-22, Date: 16.03.2022.

We would like to quote Rs. {Indicate the figure} (In words) as total cost of the works as per terms and conditions of your NIQ under reference which is inclusive of transportation charges and all applicable taxes including GST.

We understand you are not bound to accept any Bid you receive.

We remain,
Yours sincerely,

Authorized Signatory {In full and initials}
Name and Title of Signatory:
In the capacity of
Address
E-mail


Project Director
SUFAL BANGLA