



No. : \_\_\_\_\_

Date : \_\_\_\_\_

**PD/PMU/SB/24/2021-22**

**25/10/2021**

**NOTICE INVITING TENDER**

Tenders in sealed covers are invited for the following work as per particulars given hereunder from Farmers Producers Company (FPC)s having experience of similar nature of works and engaged in managing SUFAL BANGLA stall(s) as Franchisee. It will be received by the office of the undersigned and will be opened as per schedule stated below.

01	<p><b>Name of work</b></p> <p><b>Selling, display and management of stall</b></p> <p><b>Interior Decoration of Sufal Bangla Stall</b></p> <p><b>Printing works</b></p>	<p>Management, interior decoration and printing works of Sufal Bangla Stall (<b>Size: 100 Sq Ft</b>) of Agricultural Marketing Department, Govt. of West Bengal at "India International Trade Fair 2021" scheduled to be held at the "PRAGATI MAIDAN", New Delhi from 14<sup>th</sup> to 27<sup>th</sup> November, 2021</p> <p>Work consists with::</p> <p><b>1.</b> Supervision, Human Resource, Arrangements for food, accommodation and to and fro transportation of engaged manpower, stall attending personnel of selected FPC, wage of engaged manpower to run the counter smoothly, stall management, cleaning, dusting etc. vehicle hiring for making various arrangements, to and fro transportation, display and sale of the following agricultural products of SUFAL BANGLA Brand under Paschimbanga Agri Marketing Corporation Ltd, loading-unloading, packaging, labeling, weighing, billing etc, transportation of unsold products/produces:</p> <p>i) Tulaipanji: ii) Gobindabhog: iii) Kalonunia: iv) Black Rice and other agricultural produces (processed or unprocessed) as would be directed</p> <p><b>2.</b> Documentation ( At least 5 different Photographs) <b>3.</b> Miscellaneous expenditure, if any <b>4.</b> Dump and wastage of produce/products must be absorbed by the FPC.</p> <p>Work consists with::</p> <p>i) Lining of Stall area with coloured jute-cloth as directed, appliques of ethnic look, Bamboo basket with cloth lining etc. ii) Miscellaneous work, if any</p> <p>Work consists with::</p> <p>Panels/ artworks containing success stories and Departmental schemes, Printing of posters, vinyl banner, flex, leaflets (including distribution), sunboards etc. including fitting, fixing and complete in all respect.</p>
02	<b>Rate to be quoted</b>	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and all applicable taxes including GST.
03	<b>Last date and time for submission of tender documents</b>	08/11/2021 upto 12.00 Noon
04	<b>Date and time for opening of tender</b>	08/11/2021 at 01.00 pm
05	<b>Estimated cost for the work</b>	Rs. 2,55,000/- (Rupees Two Lakh Fifty Five Thousands Only)
06	<b>Earnest Money</b>	Rs. 5,100/- ( Rupees Five Thousands One Hundred Only) in the form of a Demand Draft drawn in favour of PROJECT DIRECTOR, SUFAL BANGLA payable at Kolkata. The DD should not be drawn before the date of publication of this notice.

*[Handwritten Signature]*  
25/10/21

- i) All intending eligible FPCs may apply in the prescribed format (Annexure-I) along with the following :
- a) A Demand Draft of Rs. 5,100/-
  - b) Up to date Income Tax
  - c) GST Certificate
  - d) Up to date Trade licence/ Certificate of enlistment,
  - e) PAN
  - f) Copy of CIN
  - g) Work Order(s) for managing Sufal Bangla store(s) and
  - h) Credentials of similar nature of works.
- ii) The rate has to be quoted in the bid both in figure and in words. The rate will be inclusive of all applicable taxes, if any.
- iii) All intending bidders may remain present at the time of opening of bids.
- iv) Selected FPC has to start work immediately after the date of issuance of Work and to complete the work within stipulated time.
- v) After the successful completion of the work, bills may be raised in duplicate in favour of the PROJECT DIRECTOR, SUFAL BANGLA. The payments will be made after statutory deductions.
- vi) All particulars schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.
- vii) The intending tenderers may visit the website [www.sufalbangla.in](http://www.sufalbangla.in) and click "Gallery" section for getting an idea of the work.
- viii) The selected FPC must have to strictly maintain GST norms at their own cost and has to deposit the tax as applicable. The FPC will be held responsible for any dislocation in statutory compliance.
- ix) The selected FPC has to carry printer fitted weighing scales from SUFAL BANGLA and all sales have to be managed through the weighing scales. The FPC has to submit a sales statement along with consolidated sales report generated from the scales.

**The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**



**Project Director,  
Sufal Bangla**

[To be printed on the letterhead of the Applicant FPC]

To:  
Project Director,  
PMU, Sufal Bangla,  
2<sup>nd</sup> floor, Uttarapan Civic Centre, Maniktala,  
Kolkata- 700054

**Ref:** Your NIT No. PD/PMU/SB/24/2021-22, Date: 25.10.2021

Sir,  
We, the undersigned, would offer for doing the works in accordance with the terms and conditions as laid down in your NIT No. PD/PMU/SB/24/2021-22, Date: 25.10.2021.

We would like to quote Rs. .... {Indicate the figure} (In words ..... ) as total cost of the works as per terms and conditions of your NIT under reference which is inclusive of transportation charges and all applicable taxes including GST.

We understand you are not bound to accept any Bid you receive.

We remain,  
Yours sincerely,

Authorized Signatory {In full and initials}  
Name and Title of Signatory:  
In the capacity of  
Address  
E-mail

  
Project Director  
SUFAL BANGLA  
25/10/21