



No. : _____

Date : _____

PD/PMU/SB/13/2020-21

11/02/2021

NOTICE INVITING QUOTATIONS

Quotations in sealed covers are invited for the following work as per particulars given hereunder from Farmers Producers Company (FPC)s enrolled with Sufal Bangla and presently running Sufal Bangla Stall(s) having valid CIN, GST registration and experience in similar kind of work. It will be received by the office of the undersigned and will be opened as per schedule stated below. Representative of willing FPCs quoting rate may remain present at the time of opening.

01	<p>Name of work</p> <p>Selling, display and management of Sufal Bangla stall measuring 200 sq. ft. area</p> <p>Interior Decoration</p> <p>Printing works</p>	<p>Management, interior decoration and printing works of SUFAL BANGLA stall of total 200 ft² area provided for Agricultural Marketing Department in the "State Kreta Suraksha Mela, 2021" to be organised on and from 19th to 21st February, 2021 at the Park Circus Maidan, Kolkata by the Consumer Affairs Department, GOWB</p> <p>Work consists with:</p> <p>A)</p> <ol style="list-style-type: none">1. Transportation of PAMCL products under Sufal Bangla brand from Ranaghat Hub / Singur Hub of Sufal Bangla to the venue of the Fair including local transportation, storage, sale, product management, investment and fund management and transportation of unsold stock, if any, back to Ranaghat Hub / Singur Hub of Sufal Bangla.2. Supervision, Human Resource, Arrangements for food, accommodation and to and fro transportation of engaged manpower, stall attending personnel of selected FPC, over all administrative support and quality management.3. Sufal Bangla will provide non-perishable products under its own brand at Ranaghat Hub / Singur Hub of Sufal Bangla and the selected FPC will have to retail the products at the Sufal Bangla stall in the fair. The selected FPC will have to manage the sale of products of Paschimbanga Agri Marketing Corporation Ltd. under SUFAL BANGLA brand, Aromatic Rice varieties, traditional agril. Produces. Unsold stock, if any, shall have to be returned in good condition at the Ranaghat Hub / Singur Hub of Sufal Bangla within 3 (Three) days from the date of completion of the fair. If any stock is found damaged, the cost shall have to be borne by the selected FPC. The extent of damage shall be determined by the concerned official of Sufal Bangla at Ranaghat Hub/Singur Hub and his decision in this regard shall be binding on the FPC. The selected FPC shall have to deposit sale proceeds during the Fair along with the amount payable due to damage of stock, if any, as determined by the concerned official at Sufal Bangla at Ranaghat Hub/Singur Hub within 3 (Three) days from the date of completion of the fair in favour of Project Director, Sufal Bangla. The selected FPC may sell different exotic and ethnic vegetables.4. Maintenance of account, billing as per standard and transparent procedure. The selected FPC will sell the products of PAMCL under Sufal Bangla Brand maintaining the GST norms and will maintain accounts. The FPC will submit daily sale statements and a consolidated sale statement along with bank deposit slips of sale proceeds in favour of Project Director Sufal Bangla. Any shortfall of actual sale proceeds and actual bank deposit shall have to be borne by the selected FPC.5. Vehicle hiring for making various arrangements, loading-unloading, packaging, labeling, weighing as per direction, billing, accounting maintaining all statutory norms.6. Infrastructures and logistics like carrying crates, weighing scales, transportation of unsold produces/product.7. Managing display and selling of produce/ products at the prices declared by SUFAL BANGLA maintaining GST norms. The FPC will be held responsible for any dislocation of statutory norms8. Engagement of sufficient no. of manpower to run the counters smoothly and daily stall management for the whole duration of the Fair including cleaning, dusting and packaging at the back-end9. There should be adequate no. of sales persons to manage the stall throughout the mela duration.10. Documentation11. Miscellaneous works as per direction. <p>B. Interior Decoration: Lining of the stall area with coloured jute-cloth appliques of ethnic look, Bamboo basket with cloth lining, lamp shades brackets.</p> <p>C. Printing works: Printing of posters, vinyl banner, flex, leaflets (including distribution), sunboards etc. including fitting, fixing and complete in all respect to highlight Departmental activities</p>
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[Handwritten Signature]
11/02/21

02	Rate to be quoted	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and all applicable taxes including GST.
03	Last date and time for submission of tender documents	18.02.2021 upto 11.00 AM
04	Date and time for opening of tender	18.02.2021 at 11.30 AM
05	Estimated cost for the work	Rs. 50,000/- (Rupees Fifty Thousands Only)
06	Earnest Money	Rs. 1000/- (Rupees One Thousand Only) in the form of a Demand Draft drawn in favour of PROJECT DIRECTOR, SUFAL BANGLA payable at Kolkata. The DD should not be drawn before the date of publication of this notice.

- i) All intending eligible FPCs may apply along with DD of Rs. 1000/- ,up to date Income Tax, GST, trade licence/ Certificate of enlistment, PAN, copy of CIN and credentials
 - ii) The rate has to be quoted in the bid both in figure and in words. The rate will be inclusive of all applicable taxes, if any.
 - iii) All intending bidders may remain present at the time of opening of bids.
 - iv) Selected FPC has to start work immediately in consultation with the undersigned after the date of issuance of Work Order and to complete the work within stipulated time.
 - v) After the successful completion of the work, bills may be raised in duplicate in favour of the PROJECT DIRECTOR, SUFAL BANGLA along with photographs. The payment will be made after statutory deductions.
 - vi) All particulars, schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.
 - vii) The intending tenderers may visit the website www.sufalbangla.in and click "Gallery" section for getting an idea of the work.
 - viii) The selected FPC will be held responsible for any dislocation in statutory compliance.
 - ix) The selected FPC has to carry printer fitted weighing scales and all sales have to be managed through the weighing scales. The FPC will submit daily sale statements and a consolidated sale statement along with bank deposit slips of sale proceeds in favour of Project Director Sufal Bangla. Any shortfall of actual sale proceeds and actual bank deposit shall have to be borne by the selected FPC.
- The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.**


Project Director,
Sufal Bangla