



Government of West Bengal
Department of Agricultural Marketing
SUFAL BANGLA
Project Management Unit
2nd Floor, Uttarapan Civic Centre
Maniktala, Kolkata - 700 054

No. : _____

Date : _____

NIQ NO. PD/PMU/SB/04/2020-21

Date: 13/01/2021

NOTICE INVITING QUOTATIONS

Quotations in sealed covers are invited for the following work as per particulars given hereunder from Farmers Producers Company (FPC)s enrolled with Sufal Bangla and presently running Sufal Bangla Stall(s) having valid CIN, GST registration and experience in similar kind of work. It will be received by the office of the undersigned and will be opened as per schedule stated below. Representative of willing FPCs quoting rate may remain present at the time of opening.

01	Selling, display and management of Sufal Bangla stall	Management and printing works of SUFAL BANGLA stall of total 200 ft ² area provided for Agricultural Marketing Department in the "Milan Utsav-2021" to be organized at Park Circus Maidan, Kolkata from 01.02.2021 to 05.02.2021 by West Bengal Minorities' Development & Finance Corporation (WBMDFC), a Statutory Corporation of Government of West Bengal Work consists with:: A) i) Transportation, storage, sale, product management, investment and fund management. ii) Supervision, Human Resource, Arrangements for food, accommodation and to and fro transportation of engaged manpower, stall attending personnel of the selected FPC, over all administrative support and quality management. iii) The selected FPC will manage the sale of products of Paschimbanga Agri Marketing Corporation Ltd. under SUFAL BANGLA brand, Aromatic Rice varieties, traditional agril. produces and different exotic and ethnic vegetables. The quantity of products/produces should be sufficient to cater all the potential customers in the event. The selected FPC shall have to pay royalty @ 2% of total sale proceeds during the Fair within 10 (Ten) days from the completion of the fair. iv) Transportation of produces/products of PAMCL of SUFAL BANGLA brand to the venue of the Fair including local transportation, display and sale of products/produces, vehicle hiring for making various arrangements, loading-unloading, packaging, labelling, weighing as per direction, billing, accounting maintaining all statutory norms. v) Infrastructures and logistics like carrying crates, weighing scales, transportation of unsold produces/product. vi) Managing display and selling of produce/products at the prices declared by SUFAL BANGLA maintaining GST norms. The selected FPC will be held responsible for any dislocation of statutory norms vii) Engagement of sufficient no. of manpower to run the counters smoothly and daily stall management for the whole duration of the Fair including cleaning, dusting and packaging at the back-end viii) There should be adequate no. of sales persons to manage the stall throughout the mela duration. ix) Documentation x) Miscellaneous works as per direction. xi) Printing works: Printing of posters, vinyl banner, flex, leaflets (including distribution), sunboards etc. including fitting, fixing and complete in all respect to highlight Departmental activities
02	Rate to be quoted	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and all applicable taxes including GST.
03	Last date and time for submission of tender documents	25.01.2021 upto 12.00 noon
04	Date and time for opening of tender	25.01.2021 at 01.00 pm
05	Estimated cost for the work	Rs. 60,000/- (Rupees Sixty Thousands Only)
06	Earnest Money	Rs. 1200/- (Rupees One Thousand Two Hundred Only) in the form of a Demand Draft drawn in favour of PROJECT DIRECTOR, SUFAL BANGLA payable at Kolkata. The DD should not be drawn before the date of publication of this notice.

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13/01/21

- i) All intending eligible FPCs may apply along with DD of Rs. 1200/-, up to date Income Tax, GST, trade licence/ Certificate of enlistment, PAN, copy of CIN and credentials
- ii) The rate has to be quoted in the bid both in figure and in words. The rate will be inclusive of all applicable taxes, if any.
- iii) All intending bidders may remain present at the time of opening of bids.
- iv) Selected FPC has to start work immediately in consultation with the undersigned after the date of issuance of Work Order and to complete the work within stipulated time.
- v) After the successful completion of the work, bills may be raised in duplicate in favour of the PROJECT DIRECTOR, SUFAL BANGLA along with photographs. The payment will be made after statutory deductions.
- vi) All particulars, schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.
- vii) The intending tenderers may visit the website www.sufalbangla.in and click "Gallery" section for getting an idea of the work.
- viii) The selected FPC must have GST registration and has to deposit the tax as applicable. The FPC will be held responsible for any dislocation in statutory compliance.
- ix) The selected FPC has to carry printer fitted weighing scales and all sales have to be managed through the weighing scales. The FPC has to submit a sales statement along with consolidated sales report generated from the scales. The selected FPC shall have to pay royalty @ 2% of total sale proceeds during the Fair within 10 (Ten) days from the completion of the fair.

Sufal Bangla will participate in the fair if the Department of Agricultural Marketing, Govt. of West Bengal approves and only then, work order will be issued in favour of the selected FPC.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.



**Project Director,
Sufal Bangla**