

Memo. No. 220

Dated, Bardhaman, the 06.02.2020

Notice Inviting Quotation

Quotations in sealed covers are invited for the following work as per particulars from eligible agencies having experience for execution of similar nature of works. The quotations will be received by the office of the undersigned up to the time specified herein under and will be opened as per schedule mentioned below. Representatives of willing agencies quoting rates may remain present at the time of opening.

01	Name of work	Printing of posters/boards/flex/banners/leaflets/facia etc. for 1 (One) no. of Sufal Bangla Stall measuring about 2000 Sq. Ft. (100ft X 20ft) area to be provided for the Agricultural Marketing Department at 'Mati Utsab-2020' to be held at Mati Tirtha Krishi Katha Ground, District Seed Farm, Kalna Road, Purba Bardhaman in the month of February 2020 for 7 (Seven) Days Duration (Approx.).
(A)	Printing and other works	Work consists with: 1. Printing and Designing of Vinyl Poster. 2. Making and Supply of Acrylic Stand. 3. Four Column Sticker Offset Printing. 4. Digital Logo Sticker Printing. 5. Digital Sticker for FPO and Products. 6. Digital Sticker Printing (Big for 500 ml bottle). 7. Digital Sticker Printing (Small for 250 ml bottle). 8. Supply and Printing (One Colour, One Side) of 40 micron Treated Polly Bag of 2 Kg and 5 Kg capacity.
02	Rate to be quoted	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and GST, if applicable.
03	Earnest Money	Nil.
04	Last date and time for receipt of Quotation	14.02.2020 up-to 01:00 P.M.
05	Date and time for opening of Quotation	14.02.2020 at 2:00 P.M.

All particulars, Schedule of items of the works, special terms and conditions etc. may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.

All works must be completed and delivered within 2:00 P.M. on the previous date of inauguration.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Sd/- S. K. Paul

Assistant Director of Agricultural Marketing
(Administrative), Purba Bardhaman

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Copy forwarded for kind information and wide publicity to:-

1. The Director of Agricultural Marketing, West Bengal.
2. The Additional District Magistrate (Education), Purba Bardhaman.
3. The Project Director, Sufal Bangla P.M.U with the request to upload the notice in Sufal Bangla website.
4. The Deputy Director of Agricultural Marketing (Administrative), Western Range, Burdwan.
5. The District Information Officer, National Informatics Centre, Purba Bardhaman with request to upload the notice in district website.
6. The C.A. to the District Magistrate, Purba Bardhaman for kind perusal of the District Magistrate, Purba Bardhaman.
7. This Office Notice Board.

Paul 06/02/2020

Assistant Director of Agricultural Marketing
(Administrative), Purba Bardhaman