



Government of West Bengal
Department of Agricultural Marketing

SUFAL BANGLA
Project Management Unit

2nd Floor, Uttarapan Civic Centre
Maniktala, Kolkata - 700 054

No. : **PD/PMU/SB/17/2019-20**

24/12/2019

NOTICE INVITING QUOTATIONS

Quotations in sealed covers are invited for the following work as per particulars given hereunder from Farmers Producers Company (FPC)s presently managing Sufal Bangla stall(s) having valid CIN, GST registration and experience in similar kind of work. It will be received by the office of the undersigned and will be opened as per schedule stated below.

Name of work	Management, interior decoration and printing works for Sufal Bangla Stall (Total area= 80 Sq. Ft) of Agricultural Marketing Department, Govt. of West Bengal at "Uttar Kolkata Khadya Utsab-Pagla Khaba Ki" to be held at Netaji Subhas Ground, beside Dum Dum Metro, Dum Dum Road, Kolkata-700 030 from 3 rd January, 2020 to 7 th January, 2020 Work consists with: A) i) Transportation, storage, sale, product management, investment and fund management ii) Supervision, Human Resource, Arrangements for food, accommodation and to and fro transportation of engaged manpower, stall attending personnel of the selected FPC, over all administrative support and quality management. iii) The selected FPC will display and sale PAMCL products during the Fair. The quantity of products should be sufficient to cater all the potential customers in the event. The sale proceeds would be accounted for one of the SUFAL BANGLA stall(s) being managed by the selected FPC and all the sales in this event should be included in the Monthly sale report of the concerned stall and royalty for the sale in this event is to be paid at the rate applicable for the concerned Stall. iv) Transportation of produce/products of PAMCL of SUFAL BANGLA brand to the venue of the Fair including local transportation, display and sale of PAMCL Products under Sufal Bangla Brand, vehicle hiring for making various arrangements, loading-unloading, packaging, labelling, weighing as per direction, billing, accounting maintaining all statutory norms. v) Infrastructures and logistics like carrying crates, weighing scales, transportation of unsold produce/product. vi) Managing display and selling of produce/ products at the prices declared by SUFAL BANGLA maintaining GST norms. The selected FPC will be held responsible for any dislocation of statutory norms vii) Engagement of sufficient no. of manpower to run the counters smoothly and daily stall management for the whole duration of the Fair including cleaning, dusting and packaging at the back-end viii) There should be adequate no. of sales persons to manage the stall throughout the mela duration. ix) Documentation x) Miscellaneous works as per direction. B) Interior Decoration: Lining of the stall area with coloured jute-cloth appliques of ethnic look. Bamboo basket with cloth lining, lamp shades brackets. C) Printing works: Printing of posters, vinyl banner, flex, leaflets (including distribution), sunboards etc. including fitting, fixing and complete in all respect to highlight Departmental activities
Selling, display and management of stall measuring 80 sq. ft area	
Interior Decoration of Sufal Bangla Stall Printing works	
Rate to be quoted	Rate for the whole work must be quoted. Rates must be inclusive of all transportation charges and all applicable taxes including GST
Last date and time for submission of tender documents	31.12.2019 upto 12.00 noon
Date and time for opening of tender	31.12.2019 at 01.00 pm
Estimated cost for the work	Rs. 45,000/- (Rupees Forty Five Thousands Only)
Earnest Money	Rs. 900/- (Rupees Nine Hundred Only) in the form of a Demand Draft drawn in favour of PROJECT DIRECTOR, SUFAL BANGLA payable at Kolkata. The DD should not be drawn before the date of publication of this notice.

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24/12/19

- i) All intending eligible FPCs may apply along with DD of Rs. 900/-, up to date Income Tax, GST, trade licence/ Certificate of enlistment, PAN, copy of CIN and credentials
- ii) The rate has to be quoted in the bid both in figure and in words. The rate will be inclusive of all applicable taxes, if any.
- iii) All intending bidders may remain present at the time of opening of bids.
- iv) Selected FPC has to start work immediately in consultation with the undersigned after the date of issuance of Work Order and to complete the work within stipulated time.
- v) After the successful completion of the work, bills may be raised in triplicate in favour of the PROJECT DIRECTOR, SUFAL BANGLA along with photgraphs. The payment will be made after statutory deductions.
- vi) All particulars, schedule of items of the works, special terms and conditions etc, may be seen on any working day in the office of the undersigned between 11.30 Hrs to 15.30 Hrs.
- vii) The intending tenderers may visit the website www.sufalbangla.in and click "Gallery" section for getting an idea of the work.
- viii) The selected FPC must have GST registration and has to deposit the tax as applicable. The FPC will be held responsible for any dislocation in statutory compliance.
- ix) The selected FPC has to carry printer fitted weighing scales and all sales have to be managed through the weighing scales. The FPC has to submit a sales statement along with consolidated sales report generated from the scales. The sale proceeds would be accounted for one of the SUFAL BANGLA stall(s) being managed by the selected FPC and all the sales in this event should be included in the Monthly sale report of the concerned stall and royalty for the sale in this event is to be paid at the rate applicable for the concerned Stall

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.


24/12/19
Project Director,
Sufal Bangla